

Name		Student ID number	
E-mail		Phone	
Degree programme		Major subject	
Dept. internship coordinator		Course code	

Employer	Job title	Dates

Is this an Erasmus work internship? Yes No Internship completed abroad

NOTE! The duration of an employment relationship approved as work internship must be at least four weeks of full-time work (min. 37.5 h/week).

I apply to have the following number of credits included in my degree:

ECTS cr (max. 10), of which
 ECTS cr is the compulsory work internship
 ECTS cr is optional

Conversion table

Credits	Working weeks (min.)
2-6	4
7	5
8-9	6
10	7

REQUIRED APPENDICES:

1. Photocopies of employment certificates (or for entrepreneurs, a copy of a trade register transcript or the equivalent)
2. Work internship report

I hereby assure that the information I have provided is correct. I also assure that I will not apply to have the work internship referred to in this form included in other LUT courses or parts thereof, and that I have not included this job as a work internship in any previous degree.

Date _____ Signature _____

I have sent attachments by email via Sisu in Moodle other way, how? _____
 and added a study draft in my study plan
 and added a study draft in my study plan for the credits exceeding the compulsory work internship

One application may be submitted for one degree. The application must be submitted no later than three months before the intended graduation date. Additional information and submission of the application can be found from the Uni portal.

Work internship

Approved

Denied, grounds: _____

Internship

Date _____ coordinator's signature _____

Students dissatisfied with the decision may submit a written request for correction to the university. Further information on the correction procedure is available in the Uni portal.

