

Personal information:

|                  |  |                        |  |
|------------------|--|------------------------|--|
| Name             |  | Social security number |  |
| Master's program |  | Student number         |  |
| Telephone        |  | E-mail                 |  |

Through which application system were you admitted?

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In accordance with the individual study plan attached,  
I apply to have prior studies included in my M.Sc./B.Sc. degree.

Appendices:

- Individual Study Plan
- Certificate of studies completed
- Course description from study guide or equivalent

Date \_\_\_\_\_ Student's signature \_\_\_\_\_

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Date \_\_\_\_\_ Study coordinator's signature \_\_\_\_\_

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This application including appendices is submitted to the study coordinator of the Business Administration or by email [KATI.opintopalvelut@lut.fi](mailto:KATI.opintopalvelut@lut.fi).

**NOTE!**

The head of degree programmes is handling in September the credit transfer applications concerning the prior studies of students admitted through separate application systems. In contrast, credit transfer applications for individual courses are handled throughout the year. In the latter case, please fill out the form "Credit transfer application for studies completed in Finland" or for language courses "Credit transfer application for language studies completed in Finland".