

LUT University official electronic transcripts

A transcript of records is an official university-issued certificate from a university's student register certifying the study attainments (studies completed) by the student at the university. Students may need official transcripts for their dealings with state authorities or for their banking affairs, for example.

At LUT University, transcripts of records can be certified either as signed and stamped paper documents or as digitally signed electronic documents. The electronic transcript of records is a PDF document containing a digital signature to confirm its authenticity and integrity. Digital signatures are replacing the old manual signatures and stamps.

Students can order their transcripts themselves from the student register by using WebOodi. The transcripts are automatically equipped with a digital signature and can be retrieved by the student about 15 minutes after placing the order. Students can thus have their own certified transcript at their disposal simply by saving it to their device or computer.

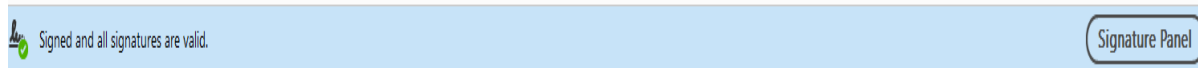
Neither the name of the file nor any part within the document may be changed, for doing so invalidates the digital signature.

Checking the validity of electronic transcripts

The digital signature of an electronic transcript can be checked from the original file only. If the transcript file is changed, the digital signature vanishes. Students may print a paper copy of their electronic transcripts, but the signature is not valid on the paper copy. Parties that request transcripts may not accept paper copies from students who were asked, but failed to furnish the electronic document for inspection.

To check the validity of a digitally signed PDF document:

- Open the PDF file and information in its **Signature Panel**.



- Check the certificate information. An LUT University transcript of records is digitally signed when Signature Panel shows the following text:

REV. 1: Signed by CSC-IT Center for Science Ltd servicedesk@csc.fi

Click the line and with mouse right button to **Signature Validation Status:**

- The document has not been modified since this signature was applied.
- The signer's identity is valid.

More information from **Signature Properties:**

Signature is VALID, Signed by CSC-IT Center for Science Ltd <servicedesk@csc.fi>
Signing time: yyyy/mm/dd +clocktime hh:mm:ss +aikavyöhyke
Source of Trust obtained from Adobe Approved Trust List (AATL)

Validity Summary

The document has not been modified since this signature was applied.
The certifier has specified that Form Fill-in, Signing and Commenting are allowed for this document. No other changes are permitted.

The signer's identity is valid.

Signing time is from the clock of signer's computer.

Signature was validated as of the signing time:
yyyy/mm/dd +clocktime hh:mm:ss

Signer info

The path from signer's certificate to an issuer's certificate was successfully built.

The signer's certificate is valid and has not been revoked.

If the Signature Panel is unavailable or does not match the above description, ask the student for the certified file.