

Dear doctoral candidate,

University's communications department is responsible for communicating about doctoral dissertations. We need your help with the content. We need the following information about 1,5 weeks before the defense of your dissertation. You can email the information to:

jutta.luostarinen@lut.fi.

LUT University's Communications Specialist Jutta Luostarinen will decide what is the best way to communicate about the dissertations: a press release to the media or a short insert for the university's website.

The candidate has to send a short paragraph *explaining* the **topic, results, significance** of the dissertation as well as an answer to the question: **how does the research and the results benefit the larger audience** (e.g. society/industry etc.). This paragraph must be written in layman's terms, it cannot be scientific and it should avoid complicated terms. Based on this information, the Communication Specialist will decide whether or not to write a press release about the dissertation. If yes, the Communication Specialist will ask the candidate to write a draft release, max. one A 4-page.

All doctoral candidates must send the following information:

Information for the intranet

N.N., Master of Science in Technology, will defend his/her doctoral dissertation in the field of XXX at LUT on day month at time, room xxxx. His/Her dissertation is titled name of the dissertation (also in Finnish, the Finnish translation should be as short as possible – a few words). Professor **N.N.** name of the university and country will act as opponent. Professor **N.N.** of LUT University will act as custos.

Library information

Example:

The dissertation has been published in the Acta Universitatis Lappeenrantaensis research series number XXX of the university. ISBN xxx-xxx-xxx-xxx-x, ISBN xxx-xxx-xxx-xxx-x (PDF), ISSN xxxx-xxxx. The electronic version can be found from LUTPub-database **url address here**. A printed version of the dissertation may be purchased from the Aalef bookstore, tel. +358 44 744 5511, or at kirjakauppa@aalef.fi or online from the LUT Shop: <https://lutshop.lut.fi/>.

Information about the doctoral candidate

Name:

Year and place of birth:

Degrees: year of graduation and place

Current or the most recent place of employment:

Further information:

Name, telephone number, email address

If you have any questions about this, please do not hesitate to contact me.

Thank you for your cooperation.

Regards,

Jutta Luostarinen

+358 400 619 517

jutta.luostarinen@lut.fi