



LUT
University

Studies and other practicalities for exchange students 2.1.2020

- Course selection and enrolments
- Learning agreements
- Other forms and formalities
- Insurance
- Study options at LUT after the exchange period

Course Descriptions

- ❑ Study Guide “Courses for Exchange Students 2019 -20”
- ❑ Language courses
- ❑ You can select courses from other fields of studies, too, if you meet the prerequisites (i.e. have basic or even advanced knowledge on a subject). Please check the course descriptions!

ECTS CREDITS

- ❑ **30 ECTS credits** during one semester
(Min 20 cr unless your home university has instructed otherwise)
- ❑ 1 ECTS cr = workload of 26 hours
- ❑ Including lectures, exercises, case studies, term paper, assignments etc. and exam

Choosing Study Courses

- ❑ Courses already in your Learning agreement- > **registration in Weboodi is required.** Your tutors will help you with the registrations.
- ❑ **Possible changes – check the course descriptions and especially prerequisites**
- ❑ Ask from your home university if they recommend another course – **no academic counselling at LUT**
- ❑ You can choose from the courses that are listed in study guide **Courses for Exchange Students 2019-20** (Spring semester: periods 3 and 4)
- ❑ If you are Bachelor level business or industrial engineering and management student, **choose Bachelor level courses.**
- ❑ **Note! Number of students is limited in all Master level courses so the admittance is not guaranteed.** Teacher of the course makes the final decision after the enrolment period has ended and you get an e-mail to confirm or decline your acceptance. **Priority is given to degree students.**

Learning Agreement LA (Erasmus+, non-Erasmus)

- ❑ Learning agreement is *not a course enrolment!*
- ❑ All courses must be in the same LA
- ❑ **After the registration for the 3rd period courses has been confirmed (by Mid-January) bring your updated learning agreement for me to be signed, if your home university requires that.**
- ❑ Learning Agreement has to be modified after you have enrolled to all the study courses (including also 4th period)
- ❑ **If you didn't make any changes to your LA, you don't have to get it signed again**

- ❑ **NO HURRY FROM LUT SIDE**

Other documents and formalities

- ❑ Certificate of Arrival=Letter of confirmation (2.1.2020 - >). Ask the signature from Student Services front desk. You can use the template from your home university or LUT's version which has been sent to you by email last autumn.
- ❑ Erasmus form(s) from home university
- ❑ Study period begins at the earliest from the Orientation Day and ends at latest on the last day of semester (29.5.2020)

UNI portal

UNI portal

<https://uni.lut.fi/en/web/lut.fi-eng/>

International Mobility >

Incoming Exchange Students

Study transcript

- ❑ Usually it takes approx. 2 months after your final exam/assignment to complete the transcript of records.
- ❑ Transcripts will be sent to you as pdf **by email**
- ❑ Only passed courses will be printed in the transcript

Insurance

- ❑ Students **MUST HAVE HEALTH INSURANCE** to cover the costs of acute illnesses and accidents while studying at LUT
- ❑ European Health Insurance Card (EHIC) is sufficient (EU) - > Private insurance is recommended. EHIC Cards are issued by your national health insurance provider.
- ❑ non-EU/EEA students - > Private insurance is required
- ❑ On weekends EKSOTE (South Karelia Social and Health Care District)
- ❑ On Finnish student health service centre on campus (FSHS/YTHS) insurance is not needed but you need to show a LUT student card (or a receipt of the payment if the card has not yet arrived)
- ❑ **112** emergency telephone number

Citizens of EU/EEA countries register your residence

- When your study period exceeds 3 months, you are required to register your residence in Finnish Immigration Service. A valid passport or national ID is required.
- Ask also to be registered in the Finnish Population Information System. By doing so, you will receive a Finnish personal identity code, which will make your life in Finland easier.

Course enrolments

- ❑ Course enrolments independently or with your tutor
- ❑ Today Thursday *in the lecture room 7337 between 14:30 – 16:00*
- ❑ On Friday *in the lecture 7337 between 14.45 – 16.15*
- ❑ **Remember to enroll to the study courses by January 3 at 23.59 latest**

Contact Information

- ❑ **Changes in your Learning Agreement**
Return your modified LA to Suvi Tiainen @ Student services (2324C C) **after the 3rd period courses have started.**

- ❑ You will be notified by email when to pick up your papers from Student Services

- ❑ In case you need help with Mobility online, contact International coordinator:
 - ❑ Suvi Tiainen (Erasmus) or Anne Makkonen (non-Erasmus) @ Student services

After your exchange period ...

Study options at LUT after the exchange period

- ❑ Master's degree programmes
www.lut.fi/masters
- ❑ LUT Summer School www.lut.fi/summerschool
- ❑ LUT Winter School www.lut.fi/winterschool
- ❑ Doctoral studies www.lut.fi > Research > LUT Graduate school



LUT Summer School
2020

June – July

LUT Summer School

22 June – 5 July 2020

- ❑ Academic event for Master's and final-year Bachelor's students
- ❑ Students from all around the world, around 160 participants
- ❑ Students from 15 different countries
- ❑ Master's level courses in technology and business

**ENJOY YOUR TIME AT
LUT 😊**



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